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## BOARD OF EDUCATION MEETING

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November 20, 2023

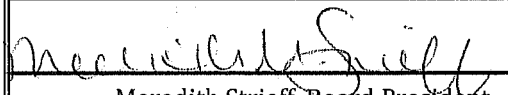
6:00 p.m.

Horicon School Board Room – Room 407

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- I. Board of Education meeting called to order by President Strieff at 6:00 p.m.  
Members Present: Jackie Vincent, Nathan Hodgson, Janelle Nicolaus, Jim Grigg, David Westimayer, Meredith Strieff, Lisa Bischoff and Student Representative Ella Vorlob.
  - A. Pledge of Allegiance
  - B. Acknowledgment of Proper Posting  
Mr. Appel acknowledged the proper posting of the meeting.
  - C. Approve Agenda  
**Motion by** Grigg, second by Hodgson to approve the November 20, 2023 BOE agenda as presented. Voice vote 7-0. Motion carried.
  - D. Approve Minutes  
**Motion by** Nicolaus, second by Vincent to approve the minutes of the October 16, 2023 BOE meeting as presented. Voice vote 7-0. Motion carried.
  
- II. Citizen's Comments or Personal Appearances-None
  
- III. Board Business
  - A. Financial Business
    1. Presentations/Community Donation Acknowledgements  
The Board thanked and acknowledged the following for their donations: PTO for their donation toward busing which helped lower the cost of the Middle School trip to the Milwaukee Admirals game, the Horicon Athletic Booster Club who donated \$750 towards the coach bus for the Horicon-Hustisford football players to go to Wisconsin Dells for their semi-final football game, and the Schweitzer family for their gift of \$1,000 towards memorial trees in remembrance of Linda Schweitzer.
    2. Approve Fund 10, 21, 27, 38, 39, 49, 50, 73 and 80 Vouchers  
**Motion by** Grigg, second by Westimayer to approve the fund 10, 21, 27, 38, 39, 49, 50, 73, and 80 Vouchers in the amount of \$786,091.83 [Check #32335 to Check #32445 and Check #51232 to Check #51255] Roll Call Vote: Ayes-[Nicolaus, Vincent, Hodgson, Westimayer, Grigg, Strieff, Bischoff] Nays-[None]. Motion carried.
    3. Approve Fund 60 Student Activity Account  
**Motion by** Nicolaus, second by Hodgson to approve the Fund 60 Student Activity Account as presented. Voice vote 7-0. Motion carried.
    4. Treasurer's Report  
Treasurer's Report was presented by Treasurer Nicolaus.
  - B. Action Items
    1. Resignations- INFORMATION ONLY - Victor Videgain, Cleaner, effective 11-14-23.  
Employment - INFORMATION ONLY – Jayme Schwoch, Special Ed. Aide, effective 10-31-23, LeeAnn Meder, Food Server, effective 11-27-23, Jessica Garcia, Cook, effective 11-27-23.  
Retirements-None
    2. Field Trips  
**Motion by** Nicolaus, second by Bischoff to approve the Horicon High School Fishing Club overnight field trip to either LaCrosse or Onalaska on Friday, February 16, 2024 to attend the state fishing tournament. Voice vote 7-0. Motion carried.
    3. 2023-24 Co-Curricular Coaches/Advisors List Update  
**Motion by** Grigg, second by Hodgson to approve the revised 2023-24 Co-Curricular Coaches list as presented[Attachment 2023-54]. Voice vote 7-0. Motion carried.
    4. 2023-24 Fundraising Calendar Update-None
    5. 2024-26 Swim Co-op Program with Beaver Dam School District  
**Motion by** Hodgson, second by Vincent to approve the Swim Co-op program with Beaver Dam School District for the 2024-26 seasons. Voice vote 7-0. Motion carried.

6. 2024 NSBA Annual Conference Eligibility & Attendance  
No eligible members were interested in attending the conference.
  7. 2023-24 School Safety Evaluation [Act 143] – School/Violence Reports  
**Motion by** Vincent, second by Bischoff to approve the Horicon School District Building Drill and Safety Reports as presented[Attachment 2023-55]. Voice vote 7-0. Motion carried.
  8. Administration and Other Certified Staff Job Description Approval  
**Motion by** Bischoff, second by Vincent to approve the updated Administration and other Certified Staff job descriptions as presented[Attachment 2023-56]. Voice vote 7-0. Motion carried.
  9. Approval of Buildings and Grounds Storage Shed Proposal  
**Motion by** Grigg, second by Westimayer to accept the Buildings and Grounds Storage Shed bid proposal by Walters Buildings. Roll Call Vote: Ayes-[Vincent, Hodgson, Westimayer, Grigg, Strieff, Bischoff, Nicolaus] Nays-[None]. Motion carried.
  10. SDH Employee Handbook & Appendices ~ Updates/Revision-None
- C. Discussion Items
1. District Report Card  
Mrs. Schwartz, Mrs. Graven, Mr. LeBouton, and Mrs. Sawyer presented the various scores on the District Report Card.
  2. WASB State Education Convention Attendance  
Mr. Appel invited the Board to join him at the WASB convention from January 17-19, 2024 in Milwaukee.
  3. Emergency Response  
Mr. Appel gave a brief report on the emergency situation that occurred at the District on November 6, 2024.
  4. Strategic Planning Date  
Mr. Appel announced that a Strategic Planning meeting will take place on Monday, February 19, 2024 from 8:00 a.m. to 3:30 p.m.
- IV. President/Administration Reports: Monthly reports were presented by Student Representative Ms. Ella Vorlob and by District Administrator Mr. Richard Appel. Mrs. Schwartz, Mr. LeBouton, Mrs. Graven, and Mrs. Sawyer previously presented their portion of District Report Card results.
- V. Committee Reports: possible action on these reports may be considered following the report.
- A. Curriculum  
No Report  
Chair: Jackie Vincent
  - B. Facilities and Finance  
No Report  
Chair: Jim Grigg
  - C. Co-Curricular  
Mr. Hodgson reported that the committee met just prior to this meeting to discuss the high school football co-op, swim co-op, a dance/cheer squad, and esports.  
Chair: Nathan Hodgson
  - D. Personnel  
Mrs. Vincent reported that the committee met just prior to this meeting. The committee reviewed Administration & other certified staff descriptions and discussed a salary study.  
Chair: Jackie Vincent
- VI. Future Agenda Items and Set Future Committee/Board Meetings
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|----------------------|-------------------|---------|------------------------|
| December BOE Meeting | December 18, 2023 | 6:00 PM | Horicon BOE Room – 407 |
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- VII. Adjournment  
**Motion by** Vincent, second by Hodgson to adjourn at 7:10 p.m. Voice vote 7-0. Motion carried.

  
Meredith Strieff, Board President  
Approved 12/18/2023